

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
MAY 14, 2018
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

- A. Welcome . by Dr. Swabb
- B. Review of Agenda
- C. Student Spotlight

Emma Morton – Tabatha Canan by Michelle Lavey

Emma Morton is the 3rd grade student in Mr. Grillot’s class that I would like to spotlight. She is the daughter of Brandon and Nicole Cain. Emma is a role model for her classmates. Emma is on task, organized, willing to help and always ready to work. She is kind, caring, considerate of others, has a positive attitude and always has a smile on her face! Emma is definitely one of Bradford’s BEST and an asset to our school!

Irina Dingman - Matt Triplett - In Attendance for the presentation of the award

I would like to introduce the Class of 2018 Valedictorian, Ms. Irina Dingman, Irina is the daughter of Danny and Joyce Dingman. Irina was awarded the President's Award for Educational Excellence. After graduation, Irina plans to attend Berea College in Kentucky. Congratulations Irina on your high school achievements.

Hunter Penkal - Matt Triplett . Did not present due to absence of student

I would like to introduce the Class of 2018 Valedictorian, Mr. Hunter Penkal, Hunter is the son of John and Angie Penkal. He has participated in football for 4 years, powerlifting for 4 years and track for 3 years all while maintaining a 3.96 GPA. Hunter was awarded the Franklin B. Walter All-Scholastic Award. He has been in National Honor Society for 3 years and served as National Honor Society president this past year. After graduation, Hunter plans to attend Hillsdale College and play football. Congratulations Hunter on your high school achievements.

Maia Stump - Matt Triplett . Did not present due to absence of student

I would like to introduce the Class of 2018 Valedictorian, Ms. Maia Stump, Maia is the daughter of Don and Angie Sump. She has participated in basketball for 1 year, golf for 1 year, cross country for 2 years, indoor track for 2 years, and outdoor track for 4 years while maintaining a 3.96 GPA and receiving Honor Roll and Top 10% for 4 years. She has been in National Honor Society for 1 year and FCCLA for 2 years. After graduation, Maia plans to attend Indiana University East to major in Biology and later go to Med School to become a pediatrician. Congratulations Maia on your high school achievements.

Christina Crosby - Matt Triplett . Did not present due to absence of student

I would like to introduce the Class of 2018 Salutatorian, Ms. Christina Crosby, Christina is the daughter of Doug and Tammy Crosby. She has participated in track for 3 years while maintaining a 3.86 GPA and receiving Honor Roll for 4 years. Christina has participated in Skills USA 2 and has been a state champion and national competitor the past two years. Christina is undecided on her plans after graduation. Congratulations Christina on your high school achievements.

D. Staff Spotlight - **Skip Miller by Joe Hurst**

During this school year, Skip Miller has been adjusting to his new job. Most people would take a year before diving deep into many changes, but not Skip! As the Maintenance Supervisor, Skip has taken on the responsibility for resurfacing the parking lots, helping with finishing touches on the maintenance barn, landscaping, HVAC, building maintenance and most recently, our \$108,000 lighting project. Skip has constantly found ways to improve the building and grounds and has the expertise of doing many of the projects himself, saving valuable money for the district and taxpayers.

ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Scott Besecker; Second: Maria Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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***MOTION PASSES 5-0
RESOLUTION NO 035-2018***

APPROVAL OF MINUTES

- A. April 9, 2018 - Regular Meeting

Motion: Mike Miller; Second: Maria Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 036-2018

ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent

- Staff Appreciation - Gifts of appreciation for all staff with breakfast, served.

Safety plan - Mr. Triplett is in charge of this. Deputies are here after shifts normally and we pay roughly \$16,000 currently for our service, with a projected cost of \$63,000.00 for school resource officer, if fulltime; patrolmen are varied with different people and different times daily. panic button will be fixed for the offices; film for windows with and without graphics are being explored; radios need to be purchased;

Transportation update (van, bus, barn) . Van purchase discussed, rotation of buses and mileage on each bus, barn idea on housing buses for longevity.

Asphalt plan . Skip addressed issue on new asphalt and alternates that may be available.

Beginnergarten class . Michelle Lavey described the program which begins next year.

B. Mrs. Michelle Lavey, Elementary Principal . Tracking Up Day; Academic Banquet May 16, 2018; Elementary Field Day; Teacher Workday May 21, 2018; Block Party at Library; Cardio Drumming; Special Olympics; Zoo Trip; Mother-Son Dance for 5th Grade; Grandparents Day; Tina Schmitz nominated for Teacher of Year and was recognized at Darke County.

C. Mr. Matt Triplett, Secondary Principal . Distinguished Alumni took place on May 4, 2018; National Guard Award for having 4 point gpa to Girls Basketball Team/Mr. McKee; Mock Accident; Prom King - Andy Branson, Prom Queen -Hannah Fout; 6th Grade went to Charleston Falls; Softball May 15, 2018 at Greenville with Tri County North for placement.

D. Mr. Bob Daugherty, Dean of Students . No report

E. Mr. John McGiffin, Athletic Director/Transportation Director . Use of Microsoft Powerpoint for reference for describing the use of Spirit Medical versus Board Owned equipment and drivers, to take MD students to and from Mississinawa schools. Spirit still appears to be less expensive.

F. Mrs. Maria Brewer, Upper Valley CC update . State Convention; Christina Crosby won 1st at state, going to nationals, over 1000 students at Upper Valley Career Center; Kyle Mills received the 20 Under 20 award from the Darke County Economic Development.

PUBLIC PARTICIPATION

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 8) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal . April, 2018
2. Check Register . April, 2018
3. Then & Now certification of bills that were obligated by employees of the district:

Pitney Bowes, Inc,	encumbered \$200.00,	payable \$223.98
Stanton's Sheet Music -	encumbered \$350.00,	payable \$350.93
Houghton Mifflin Co., LLC -	encumbered \$1,048.63,	payable \$1049.19
Promotional Innovations, Inc.	encumbered \$1,045.03,	payable \$1,065.03
World's Finest Chocolate -	encumbered \$1,500.00,	payable \$1,595.00
Miami County Sheriff's Department -	encumbered \$2,000.00,	payable \$2,250.00
Hauer's Music House, Inc -	encumbered \$400.00,	payable \$504.30
Card Member Services (Amazon) -	encumbered \$47.18,	payable \$48.03
Card Member Services (Decker Equipment)	encumbered \$269.55,	payable \$300.81
Council on Rural Services -	encumbered \$20,000.00 -	payable \$21,315.00

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month.
From General Fund 001, \$ 300.00 to Fund Title IIA 590
6. Approval of donations from the following organizations:

Covington Savings & Loan	\$ 250.00 for Senior Breakfast.
Bradford Church of the Brethren	\$ 262.84 for student fees.
Upper Valley Career Center	\$ 100.00 for FFA
Miscellaneous Sign Language Class	donation \$5.00
Donald Stackhouse	\$ 50.00 for Sign Language Class
Bradford PTO	\$9 239.56 for Washington DC Trip

Miscellaneous Spring Book Fair Donations \$ 10.21

7. Recommend the approval of IRC Section 125 Plan changing the wording for maximum to not exceed the limit as indicated by the IRS in accordance with the law, as of January 1, 2018.
8. Recommend approval of the liability, fleet, and property insurance quote from the Southwestern Ohio Educational Purchasing Council in the amount of \$31,498.00, which is lower than the prior year's expense of \$33,307.00.
9. Approve tuition reimbursement for Tabitha Breeze in the amount of \$125.00.
10. Recommend that the Board of Education direct the Treasurer to analyze the group rating analysis for 2019 and award to the company who saves the district the most from group participation.

Motion: Pastor Louis Reindel; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 037-2018

11. Recommend the approval of filing the financial reports for the periods ending June 30, 2017 and 2016, under the Other Comprehensive Basis of Accounting for the completion of the audit for that period. The Citation will be accepted for the period involved but review for future filings will be taken under advisement and it will be ascertained whether this is the most advantageous way to continue doing business.

Motion: Maria Brewer; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 038-2018

12. Recommend approval of the revised 5-year forecast as required by the Ohio Revised Code to be filed prior to May 31, 2018.

Motion: Maria Brewer; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 039-2018

13. Recommend that the board advertise for quotes and/or bids relating to an asphalt project for parking lots as determined by the maintenance supervisor in accordance with the previous 5-year plan

Motion: Scott Besecker; Second: Mike Miller

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 040-2018

OLD BUSINESS

NEW BUSINESS

Consent Item (item 1 through 7) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations
- a. Certified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:

Joe Lemaster

- b. Classified Personnel – Re-employment – Two (2) Year limited Non-teaching Contract, effective for the 2018-2019 school year:

Sandra Frantz - Board Secretary
Felicia Gloyd - Cafeteria Staff

Michelle Enis - Cafeteria Staff
Michelle Brown - Bus Driver

- c. Three (3) Year contract for Cheryl Clark as the Bradford Exempted Village School District/Cafeteria Supervisor commencing on August 1, 2018 and ending on July 31, 2021

Cheryl Clark

- d. Classified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:

Jessica Sherman

- Substitute Secretary, substitute cafeteria, substitute custodian,
substitute housekeeper

- e. Supplemental Assignments - One (1) Year Supplemental Contract for the 2018-2019 school year:
- f. **Chris Hawk** Head Varsity Football Coach (step 1)
- Wanda Roberts** Head Varsity Cheerleading Advisor Football/Basketball
(step 4)
- Robert Grillot** Head Varsity Cross Country Coach (step 5)
- Ryan Schulze** Head Varsity Boys Golf Coach (step 2)
- Holly Beam** Head Varsity Volleyball Coach (step 1)
- Dante Dunston** Head Varsity Boys Basketball Coach (step 1)
- Greg Hale** Powerlifting Coach (step 7)
- Shane Snyder** Weight Room Supervisor (step 0)
- Crystal Yingst** IAT Team (K-12)
IEP Writing
9th Grade Class Co-Advisor
- Laura Sneed** IAT Team (K-12)
Washington DC Trip Advisor
9th Grade Class Co-Advisor
- Zackery Delloma** NHS Advisor
- Sharon Moore** HS Yearbook Advisor
- Tabatha Canan** HS Student Council
Friday School Monitor
- Rocco Latino** Resident Educator Mentor
- Cindy Hoelscher-Fair** IEP Writing
Senior Class Advisor
Resident Educator Mentor
- Angela Szary** SLO Committee
- Melodie Myers** 10th Grade Class Advisor
- Wendy Ray** Guidance
- Sara Timmerman** IEP Writing
Special Education HS Curriculum Team Leader
Renaissance Coordinator
IAT Team (K-12)
- Ruth Estes** Elementary Yearbook Advisor
11th Grade Class Advisor

Doug Albright Band/Music Director

Tracey Mueller IEP Writing

Sarah Jasinski IEP Writing

Tina Schmitz IEP Writing

- g. Classified Personnel - One (1) Year Substitute Contract for the 2018-2019 school year (pending current background check and certification):

Charity Acree
Substitute Custodian

Cathy Baker
Substitute Aide
Substitute Secretary

Jerry Bazill
Substitute Bus Driver

Athena Beachler
Substitute Aide
Substitute Cafeteria
Substitute Secretary

DeAnn Black
Substitute Aide
Substitute Cafeteria
Substitute Custodian

Sally Brewer
Substitute Aide

Michelle Brown
Substitute Aide
Substitute Cafeteria

Lori Cordonnier
Substitute Aide

John Cruse III
Substitute Aide
Substitute Custodian
Substitute Housekeeper
Substitute Lawn Care

Julie Davis
Substitute Cafeteria
Substitute Cafeteria
Substitute Custodian

Lauren Dues
Substitute Aide
Substitute Cafeteria

Michelle Enis
Substitute Custodian

Bonnie Flora
Substitute Bus Driver

Dale Gade
Substitute Custodian
Substitute Lawn Care

Felicia Gloyd
Substitute Aide

Pamela Harmeson
Substitute Aide
Substitute Secretary

Pamela Hart
Substitute Custodian
Substitute Housekeeper

Tina Hill
Substitute Aide
Substitute Custodian
Substitute Housekeeper

Stacy Inman
Substitute Aide

Patricia Johnson
Substitute Aide
Substitute Secretary

Norma Kenworthy
Substitute Custodian
Substitute Housekeeper

Steve Kenworthy
Substitute Custodian
Substitute Housekeeper
Substitute Lawn Care

Harold Kinnison
Substitute Custodian
Substitute Lawn Care

Doug Lavey
Substitute Bus Driver

Diane Painter
Substitute Custodian
Substitute Housekeeper
Substitute Cafeteria

Laura McGiffin
Substitute Secretary
Substitute Cafeteria
Substitute Aide
Substitute Custodian

Carol Reed
Substitute Custodian
Substitute Housekeeper

Jennifer Sargent
Substitute Aide
Substitute Cafeteria
Substitute Custodian

Manda Schaffer
Substitute Bus Driver
Substitute Aide

Shon Schaffer
Substitute Bus Driver

Tina Schmitz
Substitute Bus Driver

Amy Spradlin
Substitute Custodian

Lori Seman
Substitute Custodian
Substitute Housekeeper

Jessica Sherman
Substitute Aide
Substitute Secretary
Substitute Custodian
Substitute Cafeteria
Substitute Housekeeper

Daniel Williams
Substitute Bus Driver
Substitute Custodian

Patricia Wooddell
Substitute Aide
Substitute Cafeteria
Substitute Custodian
Substitute Housekeeper

- h. The Superintendent recommends approving the following volunteers for the 2018-2019 school year:

Stacey Garner
Karen Hauck
Candace Skinner
Mary Alice Yount

Athena Beachler
Cathy Helmick
Larry Yount
Naomi Yount

- h. Continue contracted services with **Roxanne Stocksdale** for EMIS as needed.
- i. Certified Personnel - Resignation - Accept the resignation from **Patrick McKee** effective July 23, 2018

The Superintendent recommends the above personnel to be employed.

2. Superintendent recommends that upon successful completion of their high school work (credit and testing requirements as established by the Bradford Exempted Village Board of Education), the presented list of candidates for the Class of 2018 be recommended for graduation from Bradford High School on Saturday, May 26, 2018:

- | | |
|-------------------------|------------------------------|
| Jake Barga | Alexandria Bennett |
| Andrew Branson | Ivee Brubaker |
| Paige Canan | Christina Crosby |
| Hayden Dickerson | Irina Dingman |
| Brooke Fair | John Fike |
| Hannah Fout | Cole Gambill |
| Chelsea Gill | Karizma Gillette |
| Samantha Grow | Noah Hamilton |
| Kurt Hoover | Cierra Houser |
| Zach Jones | Valerie Kissinger |
| Clay Layman | Damion Litten |
| Konnor Locker | Dia'La'Quan Millhouse |
| Kyle Mills | Destiny Otte |
| Hunter Penkal | Josh Phillips |
| Lance Preston | Christian Ross |
| Adam Rostkowski | Jordan Shellabarger |
| Parker Smith | Maia Stump |
| Aspen Weldy | Chris Weber |
| Thomas Wilt | Bailey Wysong |

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2017-2018 school year.

END OF CONSENT AGENDA

Motion: Mike Miller; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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NOTE: Maria Brewer stated that they wished to abstained from voting for Sally Brewer & Dr. Swabb abstained from voting for Jerry Bazill due to relationships within the family.

MOTION PASSES 5-0

RESOLUTION NO 041-2018

FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Volume 36 Number 2

Policies:

4121 - Criminal History Record Check (Revised)

4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions (Revised)

5111 - Eligibility of Resident/Nonresident Students (Revised)

5112 - Entrance Requirements (Revised)

8400 - School Safety (Revised)

8600.04 - Bus Driver Certification (Revised)

9141 - Business Advisory Council (Revised)

Technology Collection - Phase IV

Policies:

7530 - Lending of Board-Owned Equipment (Revised)

7530.02 - Staff Use of Personal Communication Devices (Revised)

7542 - Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)

7543 - Utilization of the District's Website and Remote Access to the District's Network (Revised)

Special Update April 2018

Policy:

2271 - College Credit Plus Program (Revised)

ENTER EXECUTIVE SESSION

(G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

(G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

(G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

(G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

(G) (5) Matters required to be kept confidential by federal law or rules or state statutes

(G) (6) Specialized details of security arrangements

Motion: Mike Miller; Second: Maria Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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***MOTION PASSES 5-0
RESOLUTION NO 042-2018***

ENTER EXECUTIVE SESSION at: 8:02 PM

EXIT EXECUTIVE SESSION at: 8:50 PM

Discussion of future transfers necessary to athletic department in order to maintain a positive balance.

ADJOURNMENT at 9:06 PM

Motion: Maria Brewer; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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Dr. Scott Swabb

Carla G. Surber, CPA